



FOUNDERS DAY COMMISSION REGULAR MEETING

City of Dripping Springs
Council Chambers, 511 Mercer St, Dripping Springs, TX
Monday, August 10, 2020 at 6:30 PM

VIDEOCONFERENCE MEETING

This meeting will be held via videoconference and the public is encouraged and welcome to participate. Public comment may be given during the videoconference by joining the meeting using the information below. Public comment for this meeting may also be submitted to the City Secretary at acunningham@cityofdrippingsprings.com no later than 3:00 PM on the day the meeting will be held.

The Founders Day Commission respectfully requests that all microphones and webcams be disabled unless you are a member of the Commission. City staff, consultants and presenters, please enable your microphone and webcam when presenting to the Commission.

Agenda

MEETING SPECIFIC VIDEOCONFERENCE INFORMATION

Join Zoom Meeting

<https://us02web.zoom.us/j/89130037035?pwd=dnA5TG1kbjBNTew2UWpoZ1hySDFTUT09>

Meeting ID: 891 3003 7035

Passcode: 381279

Dial Toll Free

888 475 4499 US Toll-free

877 853 5257 US Toll-free

Find your local number: <https://us02web.zoom.us/j/89130037035>

Join by Skype for Business: <https://us02web.zoom.us/skype/89130037035>

CALL TO ORDER AND ROLL CALL

Commission Members

Brenda Medcalf, Chair

Darrell Debish, Interim Vice Chair

Brian Daniel

Martin Garza

Sharon Goss

Clinton Holtzendorf

Michael Monaghan

Brad Thomas

Brian Varnell

Susan Warwick
Dee Marsh
Jeff Shindler

City Staff, Consultants and Elected/Appointed Officials:
Maggie Martin, Events & Programs Specialist

MINUTES

- 1. Discuss and consider approval of the April 13, 2020 Founders Day Commission regular meeting minutes.**

BUSINESS

- 2. Discuss and consider recommendation regarding appointments to the Founders Day Commission for seats expired June 30, 2020.**
 - At-Large: Brenda Medcalf, Vacant
 - St. Martin de Porres: Michael Monaghan
 - Cook-Off Club: Brian Varnell, Jeff Shindler
 - Lions Club: Sharon Goss, Brad Thomas

STANDING COMMITTEE REPORTS

- 3. Site Plan Committee**
Michael Monaghan and Brenda Medcalf
- 4. Entertainment Committee**
Brad Thomas and Brian Daniel
- 5. Carnival & Food Committee**
Sharon Goss and Susan Warwick
- 6. Arts & Crafts Committee**
Michael Monaghan
- 7. Parade Committee**
Brenda Medcalf and Clint Holtzendorf
- 8. Publicity Committee**
Brenda Medcalf, Jake Adams, Clint Holtzendorf, Brian Daniel, Maggie Martin and Lisa Sullivan
- 9. Sanitation Committee**
Martin Garza
- 10. Sponsorship & Underwriting Committee**
Jake Adams, Darrell Debish, Brian Daniel, Dee Marsh and Maggie Martin
- 11. Security Committee**
Brenda Medcalf and Darrell Debish

12. Volunteer Committee

Maggie Martin

13. Traffic & Parking Committee

Brenda Medcalf and Darrell Debish

UPCOMING MEETINGS

Founders Day Commission Meetings

September 14, 2020 at 6:30 p.m.

October 19, 2020 at 6:30 p.m.

November 9, 2020 at 6:30 p.m.

City Council & Board of Adjustment Meetings

August 11, 2020 at 6:00 p.m. (6:00 Workshop / 6:30 Regular Meeting)

August 18, 2020 at 6:00 p.m.

September 15, 2020 at 6:00 p.m. (6:00 Workshop / 6:30 Regular Meeting)

ADJOURN

TEXAS OPEN MEETINGS ACT PUBLIC NOTIFICATION & POSTING OF MEETING

All agenda items listed above are eligible for discussion and action unless otherwise specifically noted. This notice of meeting is posted in accordance with Chapter 551, Government Code, Vernon's Texas Codes. Annotated. In addition, the Commission may consider a vote to excuse the absence of any Commissioner for absence from this meeting.

Due to the Texas Governor Order, Hays County Order, City of Dripping Springs Disaster Declaration, and Center for Disease Control guidelines related to COVID-19, a quorum of this body could not be gathered in one place, and this meeting will be conducted through videoconferencing. Texas Government Code Sections 551.045; 551.125; and 551.127.

I certify that this notice of meeting was posted at the City of Dripping Springs City Hall and website, www.cityofdrippingsprings.com, on August 7, 2020 at 12:15 p.m.

City Secretary

This facility is wheelchair accessible. Accessible parking spaces are available. Requests for auxiliary aids and services must be made 48 hours prior to this meeting by calling (512) 858-4725.



Founders Day Commission

Regular Meeting Minutes April 13, 2020 at 6:30 p.m.

A Regular Meeting of the Founders Day Commission of Dripping Springs, Texas was held Monday, April 13, 2020 beginning at 6:30 p.m., in the Council Chambers located at City Hall, 511 Mercer Street, Dripping Springs, Texas.

I. VIDEOCONFERENCE MEETING

*This meeting was held via videoconference and was open to the public and held in accordance with Texas Governor Order, Hays County Order, City of Dripping Springs Disaster Declaration, and Center for Disease Control guidelines related to COVID-19, a quorum of this body could not be gathered in one place, and this meeting was conducted via videoconferencing.
Texas Government Code Sections 551.045; 551.125; and 551.127.*

II. CALL TO ORDER AND ROLL CALL

Commission Members present were:

Brenda Medcalf, Chair
Darrell Debish, Interim Vice Chair
Brian Daniel
Martin Garza
Sharon Goss
Clinton Holtzendorf
Michael Monaghan
Susan Warwick
Dee Marsh
Jeff Shindler

Commission Members absent were:

Brad Thomas
Brian Varnell

City Staff/Appointed Officials:

Programs & Events Specialist Maggie Martin
Parks & Community Services Director Kelly Schmidt
Communications Coordinator Lisa Sullivan

With a quorum of the Commission present, Chair Medcalf called the meeting to order at 6:34 p.m.

A motion was made by Vice Chair Debish to approve the absence from the April 13, 2020 Founders Day Commissioners Regular Meeting for Commissioners Thomas and Varnell. Commissioner Marsh seconded the motion which carried unanimously 10 to 0.

III. MINUTES

- A. Discuss and consider approval of the March 9, 2020 Founders Day Commission regular meeting minutes.**

A motion was made by Commissioner Monaghan to approve the March 9, 2020 Founders Day Commission Regular Minutes. Vice Chair Debish seconded the motion which carried unanimously 10 to 0.

IV. BUSINESS

- A. Discuss and consider approval regarding the use of "Founders Day" by the Friends of the Pound House Foundation and the Dripping Springs Visitors Bureau to promote a virtual Founders Day Event.**

A motion was made by Commissioner Monaghan that the Founders Day Commission not give permission to any entity or organization to use the Founders Day name and logo. Vice Chair Debish seconded the motion which carried unanimously 10 to 0.

- B. Discussion regarding the Founders Day Commission Fiscal Year 2021 Budget recommendation.**

A motion was made by Vice Chair Debish to approve the Founders Day Commission Fiscal Year 2021 recommendation. Commissioner Garza seconded the motion which carried unanimously 10 to 0.

Sponsorship monies will be returned to the sponsors. A motion was made by Vice Chair Debish that names and logos of sponsors remain on the website in good faith that they'll return as sponsors of Founders Day in 2021. Commissioner Monaghan seconded the motion which passed 9 to 0 to 1, with Commissioner Garza abstaining.

V. STANDING COMMITTEE REPORTS

The following updates relate to the administration of the 2020 Founders Day Festival. No action to be taken.

- A. Site Plan Committee**
Michael Monaghan and Brenda Medcalf

No updates to this committee.

- B. Entertainment Committee**
Brad Thomas and Brian Daniel

No updates to this committee.

- C. Carnival & Food Committee**
Sharon Goss and Susan Warwick

No updates to this committee.

D. Arts & Crafts Committee
Michael Monaghan

No updates to this committee.

E. Parade Committee
Brenda Medcalf and Clint Holtzendorf

No updates to this committee.

F. Publicity Committee
Brenda Medcalf, Jake Adams, Clint Holtzendorf, Brian Daniel, and Maggie Martin and Lisa Sullivan

All forms for 2020 Founders Day vendors, parade entries, and sponsorships will be taken down from the city website. Message to be posted that The Founders Day Commission looks forward to the festival next year on April 23, 24, and 25. Sponsors' names and logos will remain on the website throughout 2020. Videos of the 2019 parade and festival will be shown on the website and on Facebook.

G. Sanitation Committee
Martin Garza

No updates to this committee.

H. Sponsorship & Underwriting Committee
Jake Adams, Darrell Debish, Brian Daniel, Dee Marsh and Maggie Martin

The sponsorship committee will work during the summer to craft the sponsorship letter for Founders Day Festival in 2021. Members will attend Chamber of Commerce Luncheon Meetings and Coffee Connectors when these meetings resume.

I. Security Committee
Brenda Medcalf and Darrell Debish

No updates to this committee.

J. Volunteer Committee
Maggie Martin

No updates to this committee.

K. Traffic & Parking Committee
Brenda Medcalf and Darrell Debish

No updates to this committee.

VI. UPCOMING MEETINGS

A. Founders Day Commission Meetings

April 27, 2020 at 6:30 p.m.

May 11, 2020 at 6:30 p.m.

June 8, 2020 at 6:30 p.m.

A motion was made by Commissioner Garza to cancel the Founders Day Commission April 23, 2020 meeting. Vice Chair Debish seconded the motion which carried unanimously 10 to 0. Next meeting will be May 11, 2020.

B. City Council & Board of Adjustment Meetings

April 14, 2020 at 6:00 p.m. (6:00 Workshop / 6:30 Regular Meeting)

April 21, 2020 at 6:00 p.m.

May 12, 2020 at 6:00 p.m. (6:00 Workshop / 6:30 Regular Meeting)

May 19, 2020 at 6:00 p.m.

VII. ADJOURN

A motion was made by Commissioner Garza to adjourn the meeting. Vice Chair Debish seconded the motion which carried unanimously 10 to 0.

This regular meeting was adjourned at 7:26 p.m.

Susan Warwick

Susan Warwick

Secretary, Founders Day Commission